



Guru Gobind Singh Indraprastha University, Delhi
SILVER JUBILEE YEAR CELEBRATION
IPU-HEALTH MELA
(3rd -10th October, 2023)



NOTICE INVITING TENDER
TENDER No. GGSIPU/GA/HEALTH-MELA/2023-24/01

On behalf of Registrar, Guru Gobind Singh Indraprastha University, Dwarka, New Delhi, e-tender is invited under two bid system (Technical & Financial Bid) through e-procurement portal of GNCTD “www.govtprocurement.delhi.gov.in from reputed firms/distributors/authorized dealers/catering vendors for supply of packed food. The tender document can be downloaded from Delhi Govt. e-procurement website i.e. www.govtprocurement.delhi.gov.in and also be viewed on the University website i.e. www.ipu.ac.in.

1.	Name of work	Supply of packed food during IPU Health Mela scheduled to be organized at Talkatora Stadium, New Delhi from 3 rd to 10 th October, 2023.
2.	Estimate Cost of Work	Rs. 8.50 lacs
3.	EMD	Rs.17,000/- (Seventeen Thousand Only) in favor of Registrar, Guru Gobind Singh Indraprastha University payable at New Delhi (online OR offline)
4.	Time period	(08) Eight days
6.	Last Date & time of Submission of Bid Online	On 27/09/2023 up to 03:00 PM and Technical bid shall be opened on the same day at 03:30 PM.
7.	The bids shall be submitted in two stages viz. (i) <i>Technical bid</i> (ii) <i>Financial bid</i> . The Technical & Financial bid should be uploaded on e-procurement website i.e. www.govtprocurement.delhi.gov.in (No documents need to be submitted in hard copy other than EMD, if in offline mode).	
8.	Financial bid of the technically qualified bidders shall be opened after evaluation of Technical bid at the date and time notified thereafter on e-tender website i.e. www.govtprocurement.delhi.gov.in	

(REGISTRAR)



Guru Gobind Singh Indraprastha University, Delhi
SILVER JUBILEE YEAR CELEBRATION
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Notice Inviting Proposal for Supply of Hot Packed Food During
Health Mela 3rd -10th October, 2023 at Talkatora Indoor Stadium,
New Delhi

Guru Gobind Singh Indraprastha University, Delhi was established in the year 1998 as State University by Govt. of NCT of Delhi. It is an affiliated-cum-teaching University and aims to facilitate and promote studies, research and extension work in emerging areas of higher education with a focus on professional education in discipline like engineering and technology, architecture, management, law, humanities and social sciences, environmental, medicine, physiotherapy, nursing, education, journalism and mass communication, etc.

The University is presently conducting around 185 programmes and imparting academic/professional education to around 90,000 students. The main campus is built on 60.46 acres in the picturesque greener of Dwarka, New Delhi.

Guru Gobind Singh Indraprastha University is going to organize its Health Mela during Silver Jubilee Celebration from 3rd October, 2023 to 10th October, 2023 at Talkatora Indoor Stadium, New Delhi. During Health Mela, number of Hospitals and Research Institute in the vicinity of Capital of Delhi under GGSIP University will undertake variety of medical tests and sessions for general public at free of cost. Around 5000 students from more than 120 affiliated colleges will also perform cultural events on each day during the Health Mela.

The University invites proposal along with bid from the reputed firms/distributors/authorized dealers for supply of packed food during the Health Mela from 3rd – 10th October, 2023 at Talkatora Indoor Stadium, New Delhi.

All interested parties may submit their proposal on e-tender website i.e. www.govtprocuremnet.delhi.gov.in.

1. Technical Eligibility

- (i) Undertaking by reputed firms/distributors/authorized dealers/catering vendors on their respective letterheads: (copy of valid documents to be uploaded)
 - a. That the vendor has not been blacklisted by any of the Central/State Governments/ Departments/ Organizations/ Central & State PSUs.
 - b. That it will ensure fair trade practice.
 - c. That the proprietor/partner of the agency does not have any relative and employee with GGSIP University.
- (ii) Should have valid GST registration. (copy of valid document to be uploaded)
- (iii) Should have valid PAN Card (copy of valid document to be uploaded)
- (iv) Should have valid food safety and standard licence issued by the Food Safety and Standards Authority of India. (copy of valid document to be uploaded)
- (v) Should have a valid ISO 22000 Certification (Copy of valid document to be uploaded).
- (vi) **a.** Should have satisfactorily completed the work as mentioned below during the last 03 (Three) years ending as on 31.03.2023.

Three similar works each costing not less than Rs.3,40,000/- i.e. equivalent to 40% of estimated cost of tender

OR

Two similar works each costing not less than Rs.4,25,000/- i.e. equivalent to 50% of estimated cost of tender

OR

One similar work costing not less than Rs. 6,80,000/- i.e. equivalent to 80% of estimated cost of tender

Similar work shall mean reputed firms/distributors/authorized dealers/catering vendors engaged in supply of packed food to the Central Govt./Ministries/ Departments/PSU/organizations/

Bhawans/Educational institutes/MNC's or establishment of Central or State Govt. located in Delhi/NCR."

b. Performance certificate of completed works during last 3 years ending March 2023 as submitted by bidder must contain the value of contract and client reports/grading (i.e. excellent/very good/good/satisfactory) towards Quality of work, Food, service, Hygiene, Cleanliness etc. from the concerned organization towards supply of packed food by such reputed firms/distributors/catering vendors. *A performance certificate should be issued by the Competent Authority of the concerned Department/Organization".* (copy of valid documents to be uploaded in support of completed work)

2. Earnest Money Deposit:

- (i) **The Earnest Money Deposit (EMD) of** Rs.17,000/- (Seventeen Thousand Only) shall be in favour of "Registrar, GGSIPU", payable at Delhi in the form of demand draft or on-line transfer as per following details :-

1	Accounts Holder Name	Registrar, Guru Gobind Singh Indraprastha University
2	Account No.	927860555
3	IFSC Code	IDIB000G082
4	Bank Name	Indian Bank
5	Micr Code	110019071
6	Accounts Type	SB (Saving)
7	CBS Code/Branch Code	02029
8	Branch Name & Address	GGSIPU, Sector-16C, Dwarka, New Delhi-110078
9	Banker's Phone No.	011-28035244

- (i) All the participating bidders are required to submit EMD while submission of their bids;
- (ii) Bids with no Earnest Money Deposit will summarily be rejected.

- (iii) The EMD should remain valid for a period of 45 days beyond the final bid validity period. The EMD of the unsuccessful bidders would be returned to them after the finalization of the tender.
- (iv) The EMD of the successful bidder would be released after the receipt of Performance Security, as prescribed.
- (v) No interest on EMD both in online or offline mode would be payable by GGSIPU under any circumstances.
- (vi) The envelope containing EMD, if in offline mode, shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared late or is declared non-responsive. The envelope named "**Earnest Money Deposit**" shall comprise of EMD amount of the tender document. The envelope containing EMD must be submitted on or before **27/09/2023 at 3:00 PM in the office of Dy. Registrar (GA), Room no. 36. Admin Block, GGSIP University, Dwarka, New Delhi.** Late bids shall be rejected.
- (vii) The "**Financial Bid**" must be uploaded on e-tender website i.e. www.govtprocurement.delhi.gov.in.
- (viii) Conditions other than those laid down in the Tender document will not be entertained. Conditional tender shall be summarily rejected.

3. Performance Security

- i) Performance security of 10% of the estimated cost of tender work will be deposited by the successful bidder, within 02 days of award of work order, in the form of Demand Draft in favour of "Registrar, GGSIPU", payable at Delhi or offline mode (as per payment details mentioned at para 2(i))
- ii) Performance security deposited by the successful bidder shall be refunded after the satisfactory completion of the assigned work.

4. Other Terms & Conditions:

- i. Vendor is required to use single used plastic free norms.

- ii. Vendor is required to put big size dustbin.
- iii. The University officials may at any time monitor the quality of raw material, food items and its preparation conditions.
- iv. The successful bidder will be responsible for cleaning of surroundings
- v. The successful bidder shall be solely liable for any action or penalty imposed by relevant authority.
- vi. The University reserves the right to accept or reject any bid without assigning any reason thereof.
- vii. No firm shall do or undertake any activity contrary to law, public order or health.
- viii. In case of any dispute the decision of the Registrar, GGSIPU shall be final and binding for all.
- ix. Payment shall be made upon satisfactory completion of the assigned work.

FINANCIAL BID

**Quotation for Supply of packed food during
IPU Health Mela at Talkatora Stadium as per the scope of work
and Terms & Conditions mentioned in the proposal**

S. No.	Description	Qty	Time	Rates in Words
1	Packed Refreshment Box Samoa/Bread Pakoda/Sandwitch(80g), Chips @ Rs. 5/-, Biscuit @ Rs. 5/-, Tetra Pack Juice @ Rs. 5/- and Muffin/Cake @ Rs. 12/- and water bottle 250 ml	5000	08:30 am to 10:00 am & 05:00 pm to 06:00 pm	
2	Packed Lunch/Dinner Dal /Makhni/Kadhi Pakoda/Rajma/Chana masala(100ml), Mix Veg.(80g), Shahi/Kadai Paneer(100ml), Rice, 2 Chapati, Salad(onion/kheera, Raita, Sweet-Gulab Jamun/Rasgula and water bottle 250 ml	4000	01:00 pm to 02:00 pm 07:00 pm to 08:00 pm	
Total Rates including GST				

(Signature of the Owner/Authorized Person)
(With Stamp)